

E-Rate Modernization Form 471











FCC Form 471 online

New look and feel

Fields on the left side of screen (can be hidden), help/error messages on the right

Buttons to exit, save, or continue at the bottom of each page





FCC Form 471 online

Progressive disclosure – form shows only the screens relevant to your type of application and the information provided earlier in the form.

Information is entered only once, then presented to you as needed





General Information

- Last Day to File a 470 is February 26, 2015
- File Your 471 Early
- Deadline to File a 471 is March 26, 2015
- Form 471 Must be Filed Online
- You must file for Category 1 and 2 separately
- Funding Request Details are entered on the 471 (not a separate item 21)
- Retain all documents (Ten Years)
- Review program rules





Items You Need

- Billed Entity Number
- FCC Registration Number
- NCES number, State LEA ID and State School ID
- School population
- Number of students eligible for NSLP
- All of your FRN information





Creating Your 471 Online





Online Support

The Schools and Libraries Program website provides you with valuable information regarding the E-rate Modernization Order at: URL:

http://www.universalservice.org/sl/tools/modernization-order/default.aspx

There are support documents and videos about calculating your discount rate and filing your 471.





Practice Using Forms 470 and 471

FCC Forms 470 and 471 for FY2015 are available on the Schools and Libraries Program training site .

Use the training site to practice filing the forms online.

Link to site on **DOE E-Rate Web page**



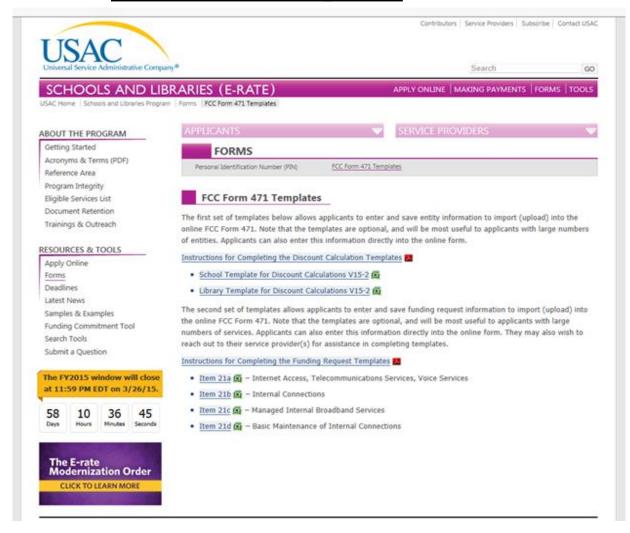


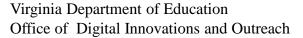
Two types:

- 1. Discount calculations
- 2. Item 21 (by category)

Excel spreadsheets; available on the DOE E-Rate Web page along with instructions

Forms 471 Templates









Forms 471 Templates

The USAC-provided templates must be used; macros used

After downloading a template and saving it to your computer, enable the macros.

Do not use fill down or fill right functions. These functions will interfere with the macros.

Use Excel 2007 or above to complete the templates





Any Questions?



Contact Information

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